



## Dues Schedule & Fees 2021

	<u>Invoice Date</u>	<u>Estimated Due Date</u>
Spring 2021 Billing MLS/SUPRA (April 2021 – Sept 2021)	February 25	March 25
Fall 2021 Billing MLS/SUPRA (October 2021 – March 2022)	August 23	September 23
2022 Annual Association Membership Dues (once/year)	November 30	December 31

**\*Invoices sent by email from the address of [melissa@fourriversrealtors.com](mailto:melissa@fourriversrealtors.com)! Please check your spam or junk mail folders. You are responsible for paying the invoice on time whether or not it went to your spam or junk mail.**

If payment is not received by the due date:

**MLS Dues Billing: \$25 late fee will apply for all dues paid after the due date listed above; staff does not have the authority to waive late fees.**

**Association Dues Billing: \$25 late fee will be assessed to all dues received after due date listed above. Association dues **ARE NOT** prorated if dues were paid the prior year.**

- SUPRA Active KEY or EKEY will be deactivated and Matrix MLS access will be terminated until payment is received (active status listings will be moved in to the broker's name or, if the broker, temp off market). **When access is reactivated, member is responsible for moving these listings back in to their inventory.**
- If SUPRA Active key is not returned by end of 1<sup>st</sup> month of the billing cycle, it will be reported Lost/Stolen.
- Or \$270.61 replacement fee for a new SUPRA Active Key if old one not returned

**If reapplying within three months of inactivity (MLS):**

If reapplying before three months of inactivity, the member will pay prorated MLS dues based on the month they are reactivating, and the member will be charged the \$25 late fee and \$50 reconnect fee if no notification was given to FRAR in writing regarding dropping MLS services; if notification was given to FRAR regarding dropping MLS then only a \$50 reactivation fee plus prorated dues will be charged.

**If reapplying after three months of inactivity (MLS):**

- \$50.00 application fee is applied
- MLS dues will be prorated

Change of Office fee (if changing brokers)      \$35.00

Cash, Checks to FRAR and Credit Cards Accepted

**\*\*REFUNDS ARE NOT ISSUED FOR ANY FEES AND/OR DUES\*\***

Questions regarding fees and payments: [melissa@fourriversrealtors.com](mailto:melissa@fourriversrealtors.com)

**I have read and understand the dues and fees schedule as outlined above. My signature is acceptance of the above dues, fees, dates and policies.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_